

# Effective Presentation Skills



This is an Interactive workshop for those who have little or no experience of presenting or speaking in public

## Do you want to:

- develop confidence when speaking in front of an audience
- learn how to control nerves and deal with common fears
- learn how to plan and structure a presentation
- prepare and deliver a short presentation

Tel: 0845 050 1050

Email: [biz@wellent.co.uk](mailto:biz@wellent.co.uk)

[www.wellent.co.uk](http://www.wellent.co.uk)

Welland Enterprise Agency

The Crewyards, Cringle Road, Stoke Rochford, Grantham, Lincs. NG33 5EF

# Effective Presentation Skills

covers the following:

- Presentation skills - effective speaking.
- Preparing the material - 5 key stages.
- Putting yourself across and using different methods.
- Dealing with nerves - we'll show you proven techniques to keep you calm and make it look effortless.
- Interactive session - gives you the opportunity to put theory into practice and get some constructive feedback from an experienced presenter.

## Further details:

- This training course is being offered exclusively to clients of Welland Enterprise Agency.
- The cost of this course is £60 plus vat, this includes all day refreshments and a buffet lunch.
- This is a one day course, 9.30am to 4.30pm.
- Places are very limited so please book early to avoid disappointment.

## Training Dates

### • Thursday 15th July

Stoke Rochford, Grantham

To check availability and reserve a place on the above workshop, please contact **Jo Moscrops** on **0845 050 1050** or via email at [jmoscrop@wellent.co.uk](mailto:jmoscrop@wellent.co.uk)

Once you have reserved a place, please send a cheque for **£70.50 inc vat** made payable to **Growbag Ltd** to the address below within 7days to guarantee your booking.

Tel: 0845 050 1050

Email: [biz@wellent.co.uk](mailto:biz@wellent.co.uk)

[www.wellent.co.uk](http://www.wellent.co.uk)

Welland Enterprise Agency

The Crewyards, Cringle Road, Stoke Rochford, Grantham, Lincs. NG33 5EF